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November 30, 2020

## Dear Parents and Students:

This letter serves as a follow-up to the call you received earlier in the day on Monday, November 30th. We have an individual who has tested positive for the COVID virus and therefore the responsible response in this situation is to move all students and staff to remote learning. This plan will be in place beginning Wednesday, December 2nd through Monday, December 7th. All students should be familiar with the process for logging into their classes remotely. Students are expected to be in attendance for all their courses, following the daily bell schedule. If they need assistance please have them contact the main office and we will do our best to assist them.

Those students who have been in direct contact with the person who tested positive have been contacted at this time. I would like to thank those we spoke with for your understanding and support. It really is admirable that we were able to make it through three months of school before having to close.

If you are a MMTC student you are permitted to attend school there during the days that we are closed. You will be responsible for providing your own transportation should you wish to attend.

Free lunches will be available for pick-up at the high school everyday beginning tomorrow, December 1st. Please swing by and pick up a meal should you need one.

In preparation for the second semester we will be asking you to complete a brief survey asking if your student will be attending school in person or remotely. We will also be asking you to indicate if you would like us to provide lunches for your student if we have to move to remote learning for a lengthy period of time. We will upload the survey to the high school website on Wednesday, December 2nd and make it available through December 9th.

Stay well everyone Paula

